

LUIS A. RIVERA

1025 Ashford Avenue, San Juan Puerto Rico 00907 luis@viprivatecare.com [\(305\) 492-3496](tel:(305)492-3496)

Nurse Manager/VIPrivate Care, certified nursing Assistant / Nurse Aide II with 14+ years' experience in oncology, cardiac/respiratory, and hospice seeking to use earned skills and knowledge to assist a dedicated hospice facility. Excellent interpersonal skills and a dedicated worker with a sense of purpose and passion for the profession.

CLINICAL EXPERIENCE

VIPrivate Caer San Juan Puerto Rico

Nurse Manager/ Home property Manager

June 2016 -present

- Schedules / vacations / time-off / absences / sick leave / special requests / uniforms / lunch
- Recruiting and training
- Organize the duties and responsibilities for each employee
- Ensure all duties are fulfilled
- Development of rules / procedures / protocol
- Responsible for directing, organizing and supervising the work of their nursing staff, which includes registered nurses (RNs)
- Coordinate nursing efforts to ensure that effective of client care is being provided and that quality standards are met.
- Evaluating the performance of staff nurses, providing feedback and mentoring.
- Developing education programs, contributing to staff professional development.
- Interviewing and hiring nurses and medical staff.
- Maintaining inventory of medicines, equipment and supplies.
- Promote the best interests for the client and family members
- Provide leadership and guidance to other nurses.
- Ensure that staff is properly trained
- Address any personnel issues to promote a productive and supportive work environment.
- Monitor client care for quality
- Collaborate, interdisciplinary teams in this case fiscal therapy, Dr an RN in order to develop, implement and evaluate programs and services for the client.
- Review patient and staff data to measure the effectiveness of client care.
- Uploading notes in English to the client portal
- Assess the clinician performance to insure client safety

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Wake med Hospital Relight North Carolina
Nursing Assistant I (Neuro) Nurse Aide I/Clin Secretary (CPU)

2014 –June 2016

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- Perform routine tasks under the supervision of registered nurses including measure and record the patient's temperate, pulse, and respiration rate; Take blood pressure and determine if range is abnormal.
 - Provides appropriate secretarial support to patients/families and professional staff to ensure an efficient customer oriented practice.
 - provides clerical and nurse aide support for the physician practice by processing and disseminating information; interpreting and transcribing physicians' orders; and providing general secretarial duties
 - Assist nurses' station with answering and responding calls for help and determine if additional help is needed.
 - Observe patients' physical, mental, and emotional conditions; Observe fluid intake and output; Report abnormal changes or patterns to nursing staff.
 - Follow proper procedures for lifting and moving patients; Setup equipment, inventory and maintain supplies.

Baptist Hospital Miami, FL

2001-2007,200 2014

Certified Nursing Assistant II (Oncology, Cardiac/Respiratory)

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- Provide patient comfort by utilizing resources and materials; transporting patients; answering patients' call; Lights and requests; reporting observations of the patient to nursing supervisor.
 - Document actions by completing forms, reports, logs, and records; Documented data related to patients' care including assessment results, interventions, medications, patient responses, or treatment changes.
 - Maintain work operations by following policies and procedures. Protect the organization's value by keeping patient information confidential per HIPPA guidelines.
 - Updates job knowledge by participating in educational opportunities; reading professional publications; participating in professional organizations; maintaining licensure.
 - Enhance nursing department and hospital reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.
 - Support for the physician practice by processing and disseminating information; interpreting and transcribing physicians' orders; and providing general secretarial duties.
 - Availability and completeness of the patient/outpatient medical record. Understands the needs of the organization and supports the mission, values, and management of patient care services.

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Rex Hospital Raleigh, NC

2007-2009, 2004 – 2014

Certified Nursing Aide

- Manage/provide patient with personal care and assistance with daily chores
- Maintained all the medical supplies and equipment; Recorded and evaluated symptoms
- Provided the patient and the family well informed about the condition of the patient; Extended ability to give medical education to patients and their families; Discussed illnesses and treatments with patients and family members in a supportive manner.
- Performed emergency medical procedures, such as basic cardiac life support (BCLS) as directed.
- Profound skills in developing health care plans and implementing suitable recommendations
- Good skills for evaluating, organizing and implementing a plan for patient health care; Excellent listening skills and ability to communicate properly
- Ability to keep composure in difficult situations and know how to tackle it collaborated with other healthcare professionals to plan, manage, and assess patient treatments.

LICENSURES & CERTIFICATIONS

- NC Nurse Aide I Registry:
Nurse Aide I Listing No.: 356526 | Original Test Date 09/28/2007 | Expiration Date: 08/31/2016
- Florida Certified Nurse Registry: Certified Nursing Assistant No: CNA83543 | Issued: 03/27/2002 | Expiration Date: 05/31/2015
- Licensed as Registered Nurse for Commonwealth of Puerto Rico:
General R.N. License No: 73352 | Original Lic. Date 08/01/2014 | Expiration Date: 08/01/2017
- Basic Life Support (BLS) certified by American Heart Association, Exp. Date: 02/2016

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EDUCATION

EDP University **San Juan, Puerto Rico**
Bachelor of Science in Nursing, September 2013
• GPA: 4.0, Graduated Suma Cum Laude

SKILLS

- Medical Teamwork
- Bedside Manner, Infection Control, Nursing Skills
- Health Promotion and Maintenance
- Creating a Safe, Effective Environment,
- Pain Management, Acute/Critical Care
- An excellent listener with clear communication skills
- Compassionate, supportive
- Excellent attention to detail, organized
- Critical thinking skills, good ethical standards
- Problem-solving skills, dependable High stress tolerance
- Computer efficient in Microsoft
- Bilingual in English and Spanish

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